



## AMERICAN SIGHTHOUND FIELD ASSOCIATION

### Guidelines for your Club's Constitution

The following guidelines are suggested for adopting your club's Constitution. You need not follow this particular order, but all of the articles listed should be considered and addressed in your document.

- "Name" and "Objectives".
- "Membership". Include types, fees, and requirements.
- "Directors" and/or "Officers". Include method of election, job description, term of office, method of replacement (death, resignation, failure to attend meetings, etc.).
- "Association year", "Director's meetings", "general meetings". Include year, meeting schedules, how meetings may be called, agenda, location, etc.
- "Committees" (optional).
- "Amendments to the Constitution".
- "Dissolution of the association".

The ASFA Constitution and By Laws is an appropriate example of content. Another format to follow is the suggested constitution for sanctioned clubs of the American Kennel Club. A copy can be requested from the AKC, 51 Madison Avenue, New York, New York, 10010.

The Membership Committee also has a sample constitution available. If you would like to have a copy of this, please request a copy from the Membership Chair, as listed at the bottom of this page.

It is suggested that the following sentence be included under "Objectives":

"The objectives of this association shall be:

1. To abide by the current American Sighthound Field Association Running Rules & Field Procedures, Lure Field Trials and the American Sighthound Field Association Constitution & By-laws."

*Return this form to:*  
Richard Whritenhour  
381 Elwood Rd  
Fort Plain NY 13339  
(518) 993-3724  
[MEMBERSHIP@asfa.org](mailto:MEMBERSHIP@asfa.org)